

Constitution of Petrolia Bluewater Taekwondo Corp

Article I: Name and Affiliation

1. **Name:** The official name of the organization shall be **Petrolia Bluewater Tae Kwon Do Corp Inc** (hereinafter referred to as "the Corp").
2. **Status:** The Corp is established as a non-profit organization operating in the Province of Ontario, Canada.
3. **Affiliations:** The Corp shall maintain active affiliation with:
 - **Taekwondo Ontario (TO)** – The Provincial Sport Organization (PSO).
 - **Taekwondo Canada (TC)** – The National Sport Organization (NSO).
 - **World Taekwondo (WT)** – The International Federation governing the sport.

Article II: Purpose and Objectives

The purpose of the Corp is to foster, promote, and develop the martial art and sport of World Taekwondo within the community.

Objectives:

- Provide structured instruction in World Taekwondo (*Poomsae*, *Kyorugi*, and self-defense) for all ages and skill levels.
- Promote physical fitness, discipline, respect, sportsmanship, and mental fortitude in accordance with the tenets of Taekwondo (*Taekwondo Jungshin*).
- Support members who wish to participate in local, provincial, national, and international sanctioned competitions.
- Maintain a safe, inclusive, transparent, and non-discriminatory environment for all participants.
- Operate solely as a non-profit community entity, reinvesting all revenue back into the Corp's programs, equipment, and operations.

Article III: Membership

1. **Eligibility:** Membership is open to all individuals regardless of race, gender, sexual orientation, religion, or ability, provided they agree to abide by this Constitution and Corp Policies (Appendix I – IV).

2. Categories of Membership:

- **Active/Regular Member:** Practicing athletes/students who have paid membership dues.
 - **Junior Member:** Members under 18 years of age (represented by a parent/guardian).
 - **Honorary/Executive Member:** Instructors, Board members, and volunteers appointed by the Board.
 - **Parents:** Parents are considered to have membership in the Corp by way of their children and can therefore attend meetings of the Corp, help the Corp with fund raising activities, but not hold a vote.
3. **Good Standing:** A member is in good standing if they have paid all required dues and are not subject to disciplinary action.
4. **Code of Conduct:** All members must adhere to the Corp's Code of Conduct, Safe Sport policy, and the ethical standards of Taekwondo Ontario and Taekwondo Canada.
5. Any member may resign for any reason at any time. By motion of the Board of Directors, the membership of any member may be revoked for any violation of the rules of the Corp. The reason is normally for actions likely to bring discredit to the Corp, or for any other reason which in the opinion of the Board of Directors to be a reasonable one. A revoked membership may be appealed to the next meeting of the board and dealt with at that meeting.

Article IV: Governance & Board of Directors

1. **Governing Body:** The business and affairs of the Corp shall be managed by an elected Board of Directors (the "Board").
2. **Board Composition:** The Board shall consist of at least three (3) directors, including the following officers:
- **President:** Directs Corp operations, chairs meetings, serves as primary liaison to Taekwondo Ontario.
 - **Vice-President:** Oversees technical standards, belt grading, and coaching compliance.
 - **Secretary:** Maintains records, meeting minutes, membership rosters, and official correspondence.

- **Treasurer:** Oversees financial accounts, budgeting, non-profit reporting, and financial transparency.
 - **Fundraising:** Plans and executes fundraising activities.
- 3. **Term:** Directors shall be elected for a term of 2 years, eligible for re-election.
- 4. **Remuneration:** Directors shall serve without remuneration for their roles as Board members or may have membership dues waived to a maximum of \$600 per calendar year. Head instructors or coaches may receive reasonable compensation for instructional services as approved by the Board.

Article V: Meetings

1. **Annual General Meeting (AGM):**
 - Held once per calendar year in Ontario (or virtually).
 - Notice of the AGM must be delivered to members at least twenty-one (21) days prior to the meeting.
 - Business at the AGM shall include review of financial statements, approval of minutes, election of Directors, amendments to the Constitution, and any other business relevant to the Corp and it's members.
2. **Special General Meetings:** May be called by the Board or upon written request from at least 15% of voting members in good standing.
3. **Voting Rights:** Each Director holds one (1) vote.
4. **Quorum:** Quorum for general meetings shall be at least four (4) voting members present in person or by proxy.

Article VI: Financial Management & Non-Profit Status

1. **Fiscal Year:** The fiscal year of the Corp shall run from July 1 to June 30.
2. **Non-Profit Mandate:**
 - The Corp shall be carried on without purpose of gain for its members.
 - Any profits or accretions to the Corp shall be used solely in promoting its objectives.
3. **Financial Records:** The Treasurer shall maintain accurate financial books. An annual financial statement must be presented at the AGM.
4. **Funding shall be from:**
 - a. Membership dues; and

- b. Operating income from the sale of supplies and equipment to members; and,
 - c. Donations and Subsidies; and,
 - d. Fund raising as allowed by law, such as Bingo, Lotteries, and resale of any other goods or service to the public at large or to the members; and,
 - e. Other incomes.
5. **Expenditures may include:**
- a. Membership Fees to senior organization(s).
 - b. Expenditures incurred for members in the attendance of Regional, Provincial, National or International Taekwondo Tournaments or contests, as approved by the Board of Directors.
 - c. Payment for rent, maintenance, cleaning and any other expense of maintaining a facility or training area.
 - d. Purchase of equipment, supplies, or any other item necessary for the training and practice of the members of the association.
 - e. Training for instructors, as approved by the Board of Directors.
6. The treasurer shall prepare and present the necessary financial statements and reports to the Board of Directors and membership for approval at the annual general meeting.

Article VII: Safe Sport & Disciplinary Oversight

- 1. **Safe Sport Compliance:** The Corp adopts the **Safe Sport** standards set out by Taekwondo Canada, including mandatory background checks (Vulnerable Sector Checks) for all instructors and coaches.
- 2. **Discipline:** The Board reserves the right to suspend or terminate the membership of any individual who violates the Code of Conduct or acts in a manner detrimental to the Corp or safety of others.

Article VIII: Constitutional Amendments & Dissolution

- 1. **Amendments:** This Constitution may be amended by a two-thirds (2/3) majority vote of members present and voting at an AGM or Special General Meeting.
- 2. **Dissolution:** In the event of the dissolution or winding up of the Corp, all remaining assets after the payment of all liabilities shall be distributed to another registered non-profit organization or amateur sport organization in Ontario with similar objectives.